



**SALE**

<b>Idle Prompt</b>	Swipe card, or key in card number and press [ENTER].
<b>CREDIT.....SALE EXP. DATE:??</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>CREDIT.....SALE AMOUNT 0.00</b>	Key amount of sale and press [ENTER].
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>ENTER ZIP CODE:</b>	Key in ZIP code and press [ENTER].
<b>STREET ADDRESS? -</b>	Key in numeric portion of street address and press [ENTER]. (Example: 161 Elm St. = 161 [ENTER].)
<b>ENTER CW2 -</b>	Key in CVV2 code from back of card and press [ENTER].
<b>CW2 NOT ENTERED EXPLAIN REASON:</b>	Choose reason using up or down arrow keys. When reason is highlighted, press [ENTER].
<b>1. Want to bypass</b>	
<b>2. Cannot read #</b>	
<b>2. Doesn't exist</b>	
<b>DIALING PROCESSING XXXXXX</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

**RETURN/CREDIT**

<b>Idle Prompt</b>	Press the [RETURN] key.
<b>CREDIT.....RETURN ACCOUNT</b>	Swipe card. Or, key in card number and press [ENTER].
<b>CREDIT.....RETURN EXP. DATE:??</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>CREDIT.....RETURN AMOUNT? 0.00</b>	Key in amount of credit and press [ENTER].
<b>ENTER AUTH. NO:</b>	Key in authorization code on the original sale receipt and press [ENTER], or press [ENTER] to bypass prompt.
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>DIALING PROCESSING XXXXXX</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

**FORCE**

<b>Idle Prompt</b>	Press the [FORCED] key.
<b>CREDIT.....FORCED ACCOUNT</b>	Swipe card, or key in card number and press [ENTER].
<b>CREDIT.....FORCED EXP. DATE:??</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>CREDIT.....FORCED AMOUNT 0.00</b>	Key amount of sale and press [ENTER].
<b>ENTER AUTH. NO:</b>	Key in authorization code and press [ENTER].
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>DIALING PROCESSING XXXXXX</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

**EBT SALE**

<b>Idle Prompt</b>	For 2080/2085 with hot keys programmed: Press [F2]. Otherwise: Press [PAYMT] key twice.
<b>EBT.....SALE ACCOUNT</b>	Swipe card, or key in card number and press [ENTER].
<b>EBT.....SALE EXP. DATE:?</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>1. FOODSTAMP</b>	Press [1] for foodstamp.
<b>2. CASHBENEFIT</b>	Press [2] for cash.
<b>EBT.....SALE AMOUNT 0.00</b>	Key in amount of sale and press [ENTER].
<b>EBT.....SALE CASHBACK 0.00</b>	For cash back, key in amount and press [ENTER], or press [ENTER] to bypass.
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>Please Enter PIN On the PIN Pad &gt;&gt;</b>	Customer keys in PIN number and presses [ENTER].
<b>DIALING PROCESSING *****</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

**EBT RETURN**

<b>Idle Prompt</b>	For 2080/2085 with hot keys programmed: Press [F2]. Otherwise: Press [PAYMT] key twice.
<b>EBT.....SALE ACCOUNT</b>	Press the [RETURN] key.
<b>EBT.....RETURN ACCOUNT</b>	Swipe card, or key in card number and press [ENTER].
<b>EBT.....RETURN EXP. DATE:?</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>EBT.....RETURN AMOUNT 0.00</b>	Key in return amount and press [ENTER].
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>Please Enter PIN On the PIN Pad &gt;&gt;</b>	Customer keys in PIN number and presses [ENTER].
<b>DIALING PROCESSING *****</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

**EBT BALANCE INQUIRY**

<b>Idle Prompt</b>	For 2080/2085 with hot keys programmed: Press [F2]. Otherwise: Press [PAYMT] key twice.
<b>EBT.....SALE ACCOUNT</b>	Press the [VERIFY] key.
<b>EBT.....VERIFY ACCOUNT</b>	Swipe card, or key in card number and press [ENTER].
<b>EBT.....VERIFY EXP. DATE:?</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>Please Enter PIN On the PIN Pad &gt;&gt;</b>	Customer keys in PIN number and presses [ENTER].
<b>1. FOODSTAMP</b>	Press [1] for foodstamp.
<b>2. CASHBENEFIT</b>	Press [2] for cash.
<b>DIALING PROCESSING *****</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

**EBT FORCE**

<b>Idle Prompt</b>	For 2080/2085 with hot keys programmed: Press [F2]. Otherwise: Press [PAYMT] key twice.
<b>EBT.....SALE ACCOUNT</b>	Press the [FORCED] key.
<b>EBT.....FORCED ACCOUNT</b>	Swipe card, or key in card number and press [ENTER].
<b>EBT.....FORCED EXP. DATE:?</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>1. FOODSTAMP</b>	Press [1] for foodstamp.
<b>2. CASHBENEFIT</b>	Press [2] for cash.
<b>EBT.....FORCE/VOUCH AMOUNT 0.00</b>	Key in amount and press [ENTER].
<b>EBT.....SALE CASHBACK 0.00</b>	For cash back, key in amount and press [ENTER], or press [ENTER] to bypass.
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>VOUCHER NUMBER:</b>	Key in voucher number and press [ENTER].
<b>DIALING PROCESSING *****</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

<b>DEBIT SALE</b>	
<b>Idle Prompt</b>	For 2080/2085 with hot keys programmed: Press [F1]. Otherwise: Press [PAYMT] key once.
<b>DEBIT.....SALE ACCOUNT</b>	Swipe the card.
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>DEBIT.....SALE AMOUNT 0.00</b>	Key in amount of sale and press [ENTER].
<b>CASH BACK: 0.00</b>	For cash back, key in amount and press [ENTER], or press [ENTER] to bypass.
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>Please Enter PIN On the PIN Pad &gt;&gt;</b>	Customer keys in PIN number and presses [ENTER].
<b>DIALING PROCESSING *****</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

<b>DEBIT RETURN</b>	
<b>Idle Prompt</b>	For 2080/2085 with hot keys programmed: Press [F1]. Otherwise: Press [PAYMT] key once.
<b>DEBIT.....SALE ACCOUNT</b>	Press the [RETURN] key.
<b>DEBIT.....RETURN ACCOUNT</b>	Swipe the card.
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>DEBIT.....RETURN AMOUNT 0.00</b>	Key in amount of credit and press [ENTER].
<b>ENTER AUTH. NO:</b>	Key in authorization code on the original sale receipt and press [ENTER], or press [ENTER] to bypass prompt.
<b>ENTER INVOICE #: 0</b>	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID: 0</b>	Key in clerk number and press [ENTER].
<b>Please Enter PIN On the PIN Pad &gt;&gt;</b>	Customer keys in PIN number and presses [ENTER].
<b>DIALING PROCESSING *****</b>	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

<b>PRINTING HISTORY REPORT</b>	
<b>Idle Prompt</b>	Press the [MENU / ESC] key.
<b>MANAGER CARD OR ESC FOR PASSWORD</b>	Swipe manager card or press [MENU / ESC].
<b>ENTER PASSWORD:</b>	Key in password and press [ENTER].
<b>MENU SCREEN: 1. REPORTS</b>	Press [ENTER].
<b>REPORTS: 1. DEFAULT REPORT 2. CURRENT REPORT 3. HISTORY REPORT</b>	Press [3].
<b>FROM BATCH DATE: XX/XX/XX</b>	Key in start date of report and press [ENTER].
<b>TO BATCH DATE: XX/XX/XX</b>	Key in end date of report and press [ENTER].
<b>HISTORY REPORTS: 1. TOTALS 2. PER BATCH</b>	Choose [1] if you want the report by totals. Choose [2] a report broken out by batch.
<b>CHOOSE EDC TYPE: 1. ALL</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>ENTER CARD TYPE: 1. ALL</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>CHOOSE TRAN TYPE: 1. ALL</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>PRINTING</b>	Terminal prints report. Returns to Menu Screen. Press [MENU/ESC] to return to idle prompt.

<b>PRINTING DEFAULT REPORT</b>	
<b>Idle Prompt</b>	Press the [MENU / ESC] key.
<b>MANAGER CARD OR ESC FOR PASSWORD</b>	Swipe manager card or press [MENU/ESC].
<b>ENTER PASSWORD:</b>	Key in password and press [ENTER].
<b>MENU SCREEN: 1. REPORTS</b>	Press [ENTER].
<b>REPORTS: 1. DEFAULT REPORT 2. CURRENT REPORT 3. HISTORY REPORT</b>	Press [1] or [ENTER].
<b>REPORTS: Printing.</b>	Report prints. Terminal returns to report menu.

<b>SETTING DEFAULT REPORT</b>	
<b>Idle Prompt</b>	Press the [MENU / ESC] key.
<b>MANAGER CARD OR ESC FOR PASSWORD</b>	Swipe manager card or press [MENU/ESC].
<b>ENTER PASSWORD:</b>	Key in password and press [ENTER].
<b>MENU SCREEN: 1. REPORTS</b>	Press [ENTER].
<b>REPORTS: 1. DEFAULT REPORT 2. CURRENT REPORT 3. HISTORY REPORT</b>	Press [2].
<b>CUR. REPORT TYPE: 1. CONDENSED RPRT</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>CHOOSE CLERK 1. ALL</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>CHOOSE EDC TYPE: 1. ALL</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>ENTER CARD TYPE: 1. ALL</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>SORT METHOD: 1. By Trans #</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>CHOOSE TRAN TYPE: 1. ALL</b>	Use the scroll keys to select the appropriate option and press [ENTER] to make a selection.
<b>SET CUR.DEFAULTS No Yes</b>	For 2080/2085 terminals: Press the appropriate key. Otherwise: Press [ENTER] for yes or [MENU/ESC] for no.
<b>Printing....</b>	Report prints. Press [MENU/ESC] to return to the idle prompt.

VOID SALE	
<b>Idle Prompt</b>	Press the [VOID] key once.
<b>CREDIT...VOID/SALE ACCOUNT</b>	Swipe card, or key in card number and press [ENTER].
<b>CREDIT...VOID/SALE EXP. DATE:?</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>CREDIT...VOID/SALE AMOUNT 0.00</b>	Key in amount of original transaction. Press [ENTER].
<b>ENTER INVOICE #:</b>	Key in invoice number and press [ENTER].
<b>DIALING PROCESSING</b> XXXXXX	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

VOID RETURN	
<b>Idle Prompt</b>	Press the [VOID] key twice.
<b>CREDIT...VOID/RTRN ACCOUNT</b>	Swipe card, or key in card number and press [ENTER].
<b>CREDIT...VOID/RTRN EXP. DATE:?</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>CREDIT...VOID/RTRN AMOUNT 0.00</b>	Key in amount of original transaction. Press [ENTER].
<b>ENTER INVOICE #:</b> 0	Key in invoice number and press [ENTER].
<b>DIALING PROCESSING</b> APPROVED	Terminal returns to idle prompt. Receipt prints.

VOID FORCE	
<b>Idle Prompt</b>	Press [VOID] three times.
<b>CREDIT...VOID/FRCD ACCOUNT</b>	Swipe card, or key in card number and press [ENTER].
<b>CREDIT...VOID/FRCD EXP. DATE:?</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>CREDIT...VOID/FRCD AMOUNT 0.00</b>	Key in amount of original transaction. Press [ENTER].
<b>ENTER INVOICE #:</b> 0	Key in invoice number and press [ENTER].
<b>DIALING PROCESSING</b> XXXXXX	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

VERIFY	
<b>Idle Prompt</b>	Press the [VERIFY] key.
<b>CREDIT.....VERIFY ACCOUNT</b>	Swipe credit card or key in card number and press [ENTER].
<b>CREDIT.....VERIFY EXP. DATE:?</b>	Key in the expiration date in MMY format (example: 1202) and press [ENTER].
<b>LAST 4 DIGITS</b>	Key in the last 4 digits of card number and press [ENTER].
<b>CREDIT.....VERIFY AMOUNT 0.00</b>	Key in amount to be authorized and press [ENTER].
<b>ENTER INVOICE #:</b> 0	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID:</b> 0	Key in clerk number and press [ENTER].
<b>ENTER ZIP CODE:</b>	Key in ZIP code and press [ENTER].
<b>STREET ADDRESS?</b> -	Key in numeric portion of street address and press [ENTER]. (Example: 161 Elm St. = 161 [ENTER].)
<b>ENTER CW2?</b> -	Key in CVV2 code from back of card and press [ENTER].
<b>CW2 NOT ENTERED EXPLAIN REASON:</b> 1. Want to bypass 2. Cannot read #	Choose reason using up or down arrow keys. When reason is highlighted, press [ENTER].
<b>DIALING PROCESSING</b> XXXXXX	Authorization code displays. Terminal returns to idle prompt. Receipt prints.

2060/2080/2085 SETTLEMENT	
<b>Idle Prompt</b>	Press the [BATCH/ALT] key.
<b>CHOOSE HOST:</b> 2. GENSAR CrDbEb	Press the [2] key.
<b>MANAGER CARD OR ESC FOR PASSWORD</b>	Swipe Manager Card or press the [MENU/ESC] key.
<b>ENTER PASSWORD:</b>	Key in the password and press [ENTER].
<b>CHOOSE OPTION:</b> 1. Close Batch 2. Host Totals	Press the [1] key.
<b>DIALING PROCESSING</b> Batch Released	Terminal will print default report. If no printer, "Batch Released" displays. Press [MENU/ESC] to return to idle prompt.

3010 SETTLEMENT	
<b>Idle Prompt</b>	Press the [FUNC] key.
<b>CHOOSE A FUNC:</b> 5.REPORTS 7.REVIEW 6.BATCH 8.FIND PRESS [ENTER] TO SEE A LIST OF HOT KEYS	Press the [6] key.
<b>MANAGER CARD OR ESC FOR PASSWORD</b>	Swipe Manager Card or press the [MENU/ESC] key.
<b>ENTER PASSWORD:</b>	Key in the password and press [ENTER].
<b>CHOOSE HOST:</b> 2. GENSAR CrDbEb	Press [ENTER].
<b>CHOOSE OPTION:</b> 1. Close Batch 2. Host Totals	Press the [1] key.
<b>PROCESSING</b>	Terminal will print detailed batch report.

CHECK VERIFY	
<b>Idle Prompt</b>	Press the [PAYMT] key until terminal displays the following prompt:
<b>CHECK.....VERIFY AMOUNT 0.00</b>	Key in amount of check and press [ENTER].
<b>ENTER MICR OR SWIPE CHCK IN CR</b>	Key in the MICR number on bottom of check or swipe check through check reader. Terminal will then prompt for different information depending on your check processor. Enter necessary information.
<b>ENTER INVOICE #:</b> 0	Key in invoice number and press [ENTER].
<b>ENTER CLERK ID:</b> 0	Key in clerk number and press [ENTER].
<b>DIALING PROCESSING</b> XXXXXXXX	Response code displays. Receipt prints. Terminal returns to idle prompt.

REPRINT	
<b>Idle Prompt</b>	Press [ALPHA/COPY].
<b>RECEIPT COPY:</b> 1. LAST RECEIPT 2. ANY RECEIPT 3. LAST WITH SGNT	Select the desired option with the scroll keys and press [ENTER].
<b>CHOOSE EDC TYPE:</b> 2.CREDIT 3.DEBIT 4.EBT 5.CHECK 6.CASH	Choose the correct EDC type. Select the desired option with the scroll keys and press [ENTER].
<b>TRANSACTION #?</b>	Key in transaction number to be reprinted and press [ENTER].

**AVS RESPONSE CODES**

<i>VISA</i>	<i>DESCRIPTION</i>
<b>Y</b>	Yes - Exact match on address and ZIP Code.
<b>A</b>	Address matches, ZIP Code does not.
<b>Z</b>	ZIP Code matches, address does not.
<b>N</b>	Neither address nor ZIP Code match.
<b>U</b>	Address information unavailable, or issuer does not support AVS.
<b>R</b>	Retry - Issuer's system unavailable or timed out.
<b>E</b>	Error - Transaction ineligible for AVS or edit error found.
<b>S</b>	AVS not supported by issuer.

**MASTERCARD**

<i>DESCRIPTION</i>
<b>X</b> Exact - Match on address and 9-digit ZIP Code.
<b>Y</b> Yes - Exact match on address and ZIP Code.
<b>A</b> Address matches, ZIP Code does not.
<b>W</b> Whole - 9-digit ZIP Code matches, address does not.
<b>Z</b> ZIP Code matches, address does not.
<b>N</b> Neither address nor ZIP Code match.
<b>U</b> Address information unavailable, or issuer does not support AVS.
<b>R</b> Retry - Issuer's system unavailable or timed out.
<b>S</b> AVS not supported by issuer.

**AVS CODES CONTINUED**

<i>DISCOVER</i>	<i>DESCRIPTION</i>
<b>Y</b>	Yes - Exact match on address and ZIP Code.
<b>A</b>	Address matches, ZIP Code does not.
<b>W</b>	Whole - 9-digit ZIP Code matches, address does not.
<b>Z</b>	ZIP Code matches, address does not.
<b>N</b>	Neither address nor ZIP Code match.
<b>U</b>	Address information unavailable, or issuer does not support AVS.

**AMERICAN EXPRESS**

<i>DESCRIPTION</i>
<b>Y</b> Yes - Exact match on address and ZIP Code.
<b>A</b> Address matches, ZIP Code does not.
<b>Z</b> ZIP Code matches, address does not.
<b>N</b> Neither address nor ZIP Code match.
<b>U</b> Address information unavailable, or issuer does not support AVS.
<b>R</b> Retry - Issuer's system unavailable or timed out.
<b>S</b> AVS not supported by issuer.

